

This form is filled in by a student who needs a letter attesting to the students' academic progress at RIU for official purposes and/or external use only e.g. to present to an employer, sponsor or third party institution. The testimonial presented will not replace the academic transcript and is not for personal use. Furthermore, the testimonial is not simply to check your grades, this can be done through visiting the AR's secretary. Only one testimonial will be given free of charge per semester.

CLEARLY FILL IN ALL QUESTIONS THIS FORM AND RETURN TO THE OFFICE OF THE AR

STUDENT DETAILS		
FIRST NAME:	LAST NAME:	
ID NUMBER:	LEVEL OF STUDY:	
ACADEMIC PROGRAMME:		
RECIPIENT DETAILS		
FIRST NAME:	LAST NAME:	
TITLE: DESIGNATION:		
RELATIONSHIP TO STUDENT:		
REASON FOR APPLICATION: (Tick/Mark again Proof of Enrollment at RIU Academic Progress Report at RIU Financial Statement and details of RI		
I want the above information for the Period c	ofto	_OR
For semester of	_ Academic Year.	
DECLARATION:		
I declare that the information shared above is	s true and accurate to the best of my knowledge.	
SIGNATURE:	DATE:	
FOR OFFICIAL USE ONLY (APPROVAL):	DATE:	
APPROVED: DENIED: SIGNATURE:	STAMP:	
Plot 7 T Main Adn P. O. Box 80 Kas	ne Academic Registrar Tibamwenda Road ninistration Building sese, Uganda – East Africa 703] 035948, 757 747852	

ar@riu.ac.ug / info@riu.ac.ug, www.riu.ac.ug